

## ADVICE OF STRUCTURES FORM

This form is required for any temporary structure equal to or greater than 9m<sup>2</sup>.

### EVENT DETAILS

Name of Event:

Date of Event:

Location of Event:

### FACILITY DETAILS

The purpose for which the facility is to be used:

Maximum number of people to use the facility:

Integrity of design and manufacturer of the component parts:

Environmental factors (weather and ground conditions):

Erector's competence to erect the facility correctly:

### MANUFACTURER'S DETAILS

Name:

Address:

Phone (W):

Phone (H):

Phone (M):

Description of the structure:

Dimensions:

Type of material:

Intended use:

Code to which it must comply:

- A practicing structural engineer should certify the designs;
- It is recommended that Certification be no more than 3 years old;
- Structural design calculations should be available;
- Detail the safe operating parameters (i.e. Wind limitations and Fire Indices);
- Details of the flammability of materials used to construct and decorate the facility;
- Ground density details (For structures that will be erected for greater than 24 hours actual "holding down" tests should be performed using a tension gauge or other approved method to ascertain the actual ground holding capacity); and



- Correct erection methods.

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### INSTALLER'S DETAILS

Business Name:

Registration Number:

Address:

Phone (W):

Phone (H):

Phone (M):

Signature of Installer:

Name of Installer:

Date: