

# HONORARY FREEMAN OF THE TOWN OF MOSMAN PARK

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Previous policy number: 4.2.12

## **Policy Statement**

The Objective of the Policy is to stipulate procedures and criteria for the nomination and selection of a person designated as Freeman of the Town.

## **Policy Details**

The Council will recognise, under appropriate circumstances individuals who have demonstrated outstanding commitment and contribution to the Town. It will do this by awarding an individual the title of Honorary Freeman, in special circumstances that meet the criteria of this Policy. The title of Honorary Freeman is the most prestigious honour or recognition that can be conferred by the Council. This honour will only be awarded on rare and exceptional circumstances. Bestowing of the title of Honorary Freeman of the Town will only be by resolution of Council and in accordance with this Policy.

## Eligibility Criteria

1. Nominees should preferably be a resident of the Town and have a long and close association and identification with the Town.
2. Nominees should have served on Council for at least three consecutive elections or twelve years in a non-Council capacity, in a largely voluntary capacity (although length of service is not the only criterion).
3. Nominees must have made an outstanding contribution to the Town of Mosman Park such that the nominee's contribution can be seen to stand above the contributions made by most other people.

## Selection Criteria

Nominees will be judged on their record of service to the community. The selection criteria are to include:

- i. Specific recorded achievements of the nominee
- ii. Outstanding leadership and personal integrity
- iii. Benefits to the community of Mosman Park and/or State of Western Australia resulting from the nominees work.
- iv. Level of achievements in their chosen field of activity.

## Nomination Procedure

1. Nominations may be submitted at any time, provided that the nomination in writing and addresses the selection criteria.
2. Nominations must be made in the strictest confidence without the nominee's knowledge.
3. A nomination must be sponsored by an Elected Member and counter signed by at least one other Elected Member.
4. Nominations are to be submitted to the Chief Executive Officer.
5. The matter is to be determined as a 'Confidential' Agenda item at the November Ordinary Meeting of Council.
6. An absolute Majority of Elected Members is required to bestow the honour of 'Freeman of the Town of Mosman Park' on a person nominated.
7. Acceptance of the award must be determined prior to it being conferred.
8. Entitlements A Honorary Freeman of the Town of Mosman Park is to be invited to designated civic functions of the Town, as agreed to by the Mayor and will be conferred on an individual at a special civic ceremony hosted by the Town of Mosman Park.

## Definitions

Nil.

## Governance References

Statutory Compliance	Nil.
Organisational Compliance	Nil.

## Policy Administration

Directorate:		Officer title:
Executive Services		Chief Executive Officer
Next Review		Review Cycle
2023		
Version	Date	Ref
1	23 March 2010	OCM-72-2010
2	22 October 2019	OCM-143-2019
3		